

EFT-Employment Development Department

Tax Payment Report Worksheet

Client: 99

(1) You Dial: 1-800-554-7500,

EFTPS responds: Welcome to the California EFT system

EFTPS prompts: Press 2 for EDD *after each entry, press (#) if correct, or
Press 1 for Tax Payments (*) if Incorrect. Press (*) three times for operator.

EFTPS prompts: Enter your 8-digit EDD Employment Account Number

(2) You Enter: 123 4567 8

EFTPS prompts: Enter your security code

(3) You Enter:

EFTPS prompts: Enter your tax type code

(4) You enter: 0 1 1 0 0 (01100 semi-weekly, 01101 monthly, 01102 next business day,
01104 quarterly (PIT))

(5) Enter the PAYROLL Date: 01 17 01 (MMDDYY)

(6) Enter disability Insurance (SDI) amount: 115 18 SWT: 712 .39

(7) Enter total payment: 827 57

(8) Enter your Verification Code: 34 (From the total add the digits + the # of places the
digits take) i.e., 134.50 would be 1+3+4+5+0 = 13+5= 18

(9) Enter the date you would like your bank account debited: 01 24 01 (MMDDYY)

(10) Your Reference number is
Please record this number for your records.

Press 1 to disconnect or Press 2 to go on to below:

EFTPS prompts: Enter your tax type code:

(4) You enter: 01300 (01300 Quarterly (SUTA & ETT))

(5) Enter the Quarter End Date 03 31 01 (MMDDYY)

(6) Enter SUTA amount: 2,416 .64 (6) Enter ETT amount: 11 .91

(7) Enter total payment: 2,428 .56

(8) Enter your Verification Code: 33 (From the total add the digits + the # of places the
digits take) i.e., 134.50 would be 1+3+4+5+0 = 13+5= 18

(9) Enter the date you would like your bank account debited 04 01 01 (MMDDYY)

(10) Your Reference number is
Please record this number for your records.

Press 1 to disconnect.